

Book Pass by Jellybooks

Introduction

Book Pass is an online platform by Jellybooks for providing time-limited ebook and audiobook content (TLC) to pupils for reading as a group, meaning the same book can be accessed by the entire class or year group.

It is based on a simple concept of pupils pasting **QR codes** into their reading journal. To start reading an ebook or listening to an audiobook, pupils scan the QR code on their smartphone or tablet, click on the link that appears and start reading or listening to the book in class or at home.

Parents, guardians, and relatives are also encouraged to join by scanning the QR code for reading or listening on their own device along with their kid or sibling.

There are several World of Stories pilots being conducted at the moment and the content available to your school will depend on which pilot you have been invited to. The resources for this service are hosted at <https://www.jellybooks.com/tlc>

All the books and audiobooks are provided free of charge courtesy of **Penguin Random House UK**, **Lantana Publishing** and **The Emma Press**.

The program is administered by the **National Literacy Trust** and the online service is operated by **Jellybooks Ltd** with financial support from Arts Council England and Innovate UK.



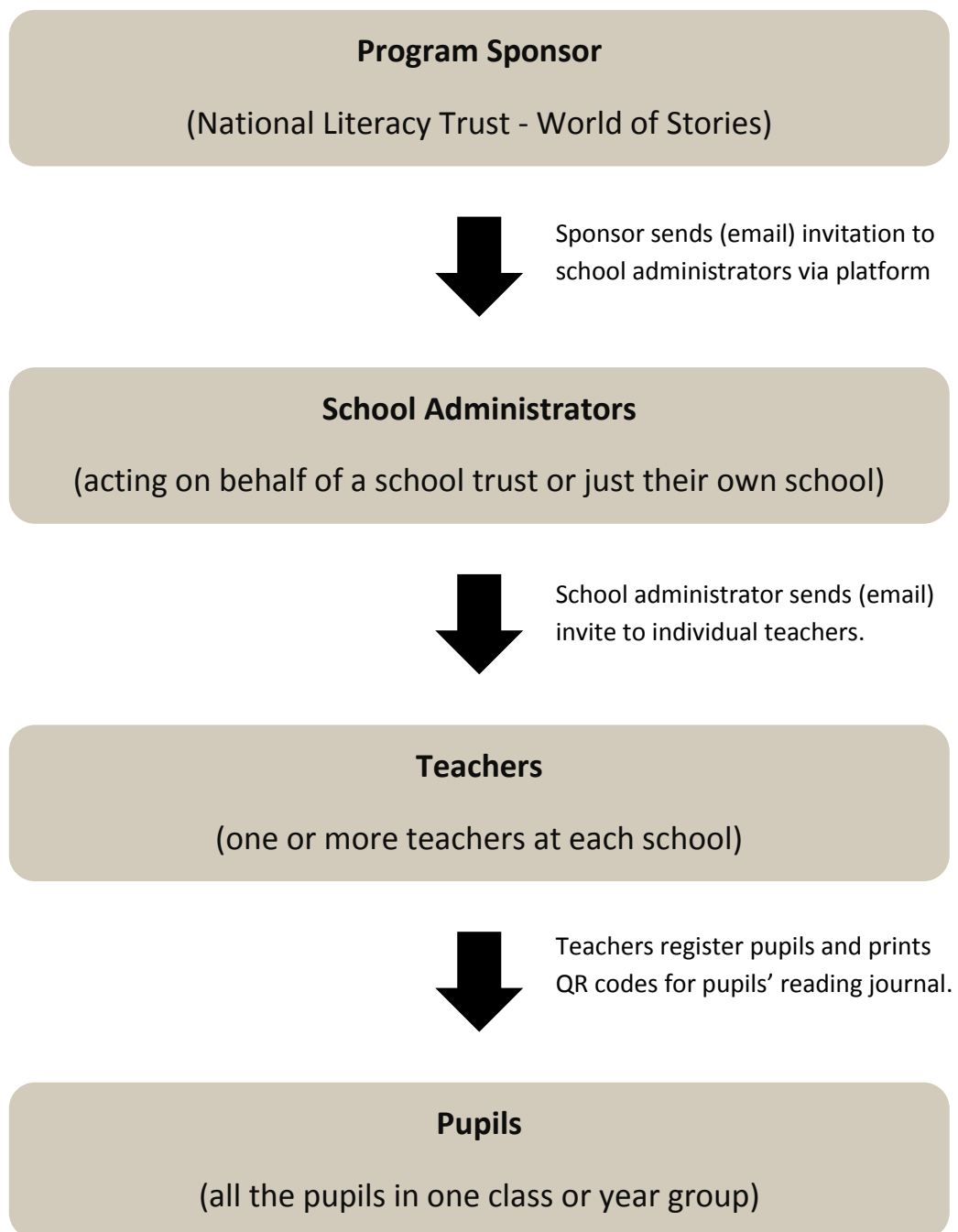
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Book Pass Architecture

The Book Pass platform has a multi-tier architecture.



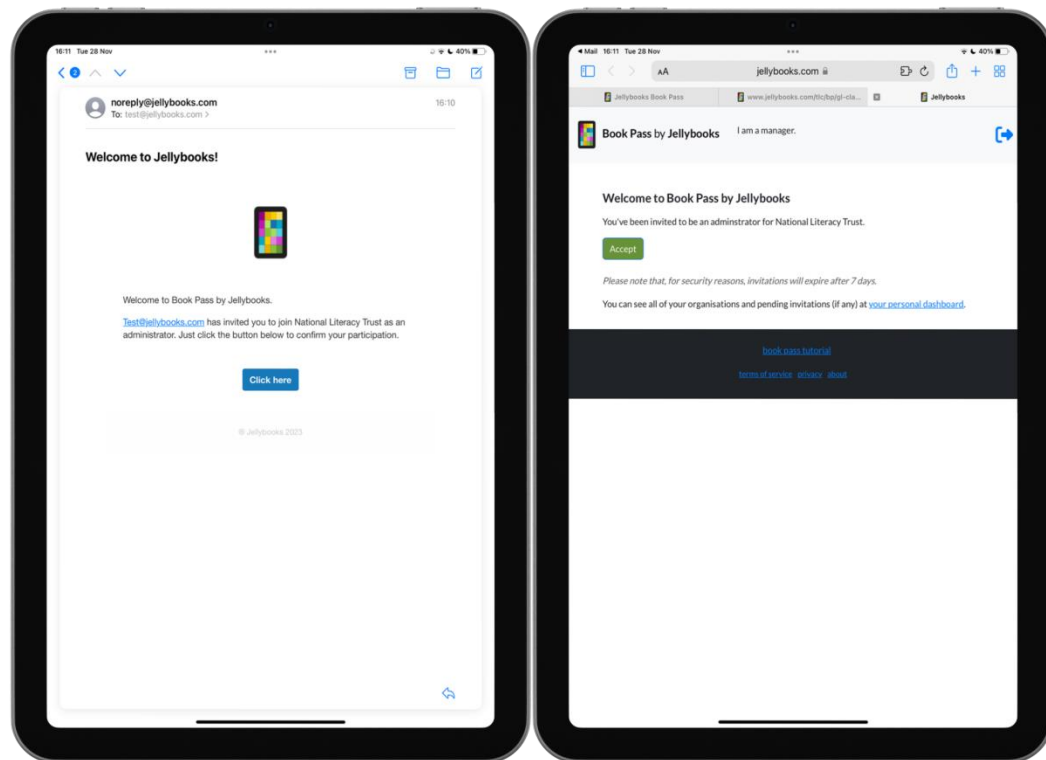
Pupil places a sticker with QR code in their reading journal.

Pupil scans QR code with tablet or smartphone to start reading or listening.

Invitation to Administrators

Program managers, school administrators, and teachers receive a Jellybooks invite by email from the Sponsor, which is the **National Literacy Trust**.

The invite will open when clicking or tapping on the “click here” button (see screenshot on left).



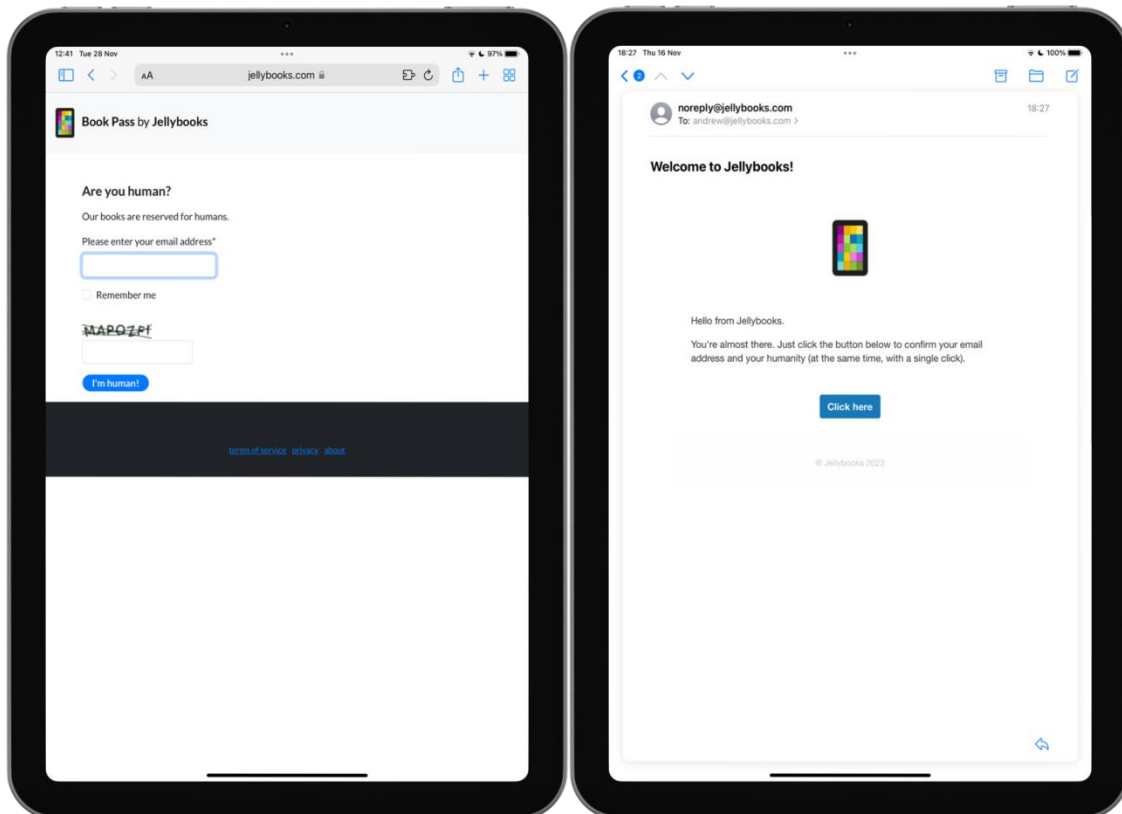
Invitees then need to click or tap on the “accept” button to formally accept the invitation (see screenshot on right).

Verifying your email

The next step for program managers, administrators, and teachers is to verify their email.

The first step requires an email address to be entered and a simple captcha to be solved (see screenshot on left). Note that the captcha is not case sensitive.

The second step is to open the email client and verify the email address supplied by clicking the “click here” button in the email that was received (see screenshot on right). This step needs to be completed within seven days of receiving the email.



Once the email address has been verified, the invitee will receive the access link to the administrator dashboard (see next page).

Please note that an invite expires if not accepted within seven days.

Administrator Dashboard

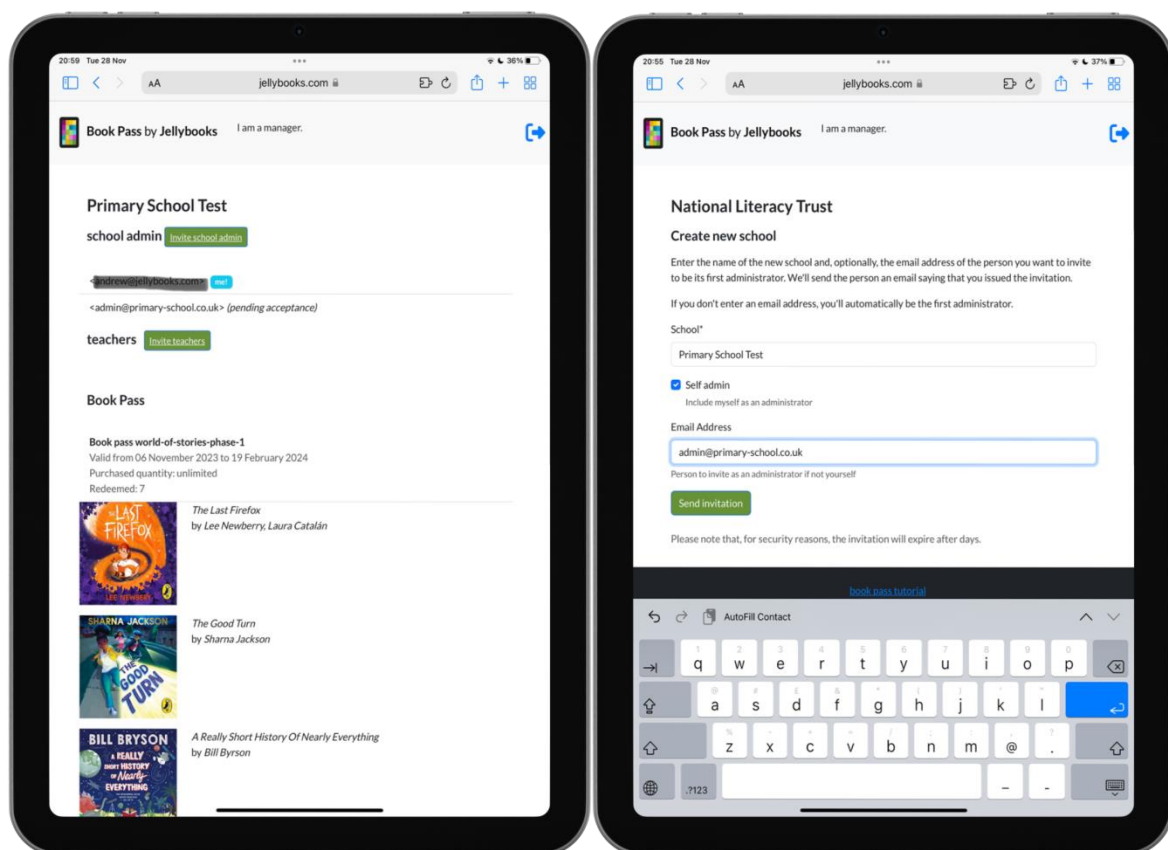
School administrators will now see the administrator dashboard for their school(s) (see screenshot on left).

Administrators can use the green “invite school admin” button to invite additional administrators for the same school or school trust

The next step for administrators is to click the green “invite teachers” button (see screenshot on left) to invite teachers to the program (see screenshot on the right).

Only teachers (not admins) can issue Book Passes to pupils.

Individuals who are teachers as well as administrators can register themselves as a teacher either with the same email that they used to register themselves as administrator or an alternative email if that is more appropriate, but they **MUST** be registered at the teacher level in order to issue Book Passes to pupils.

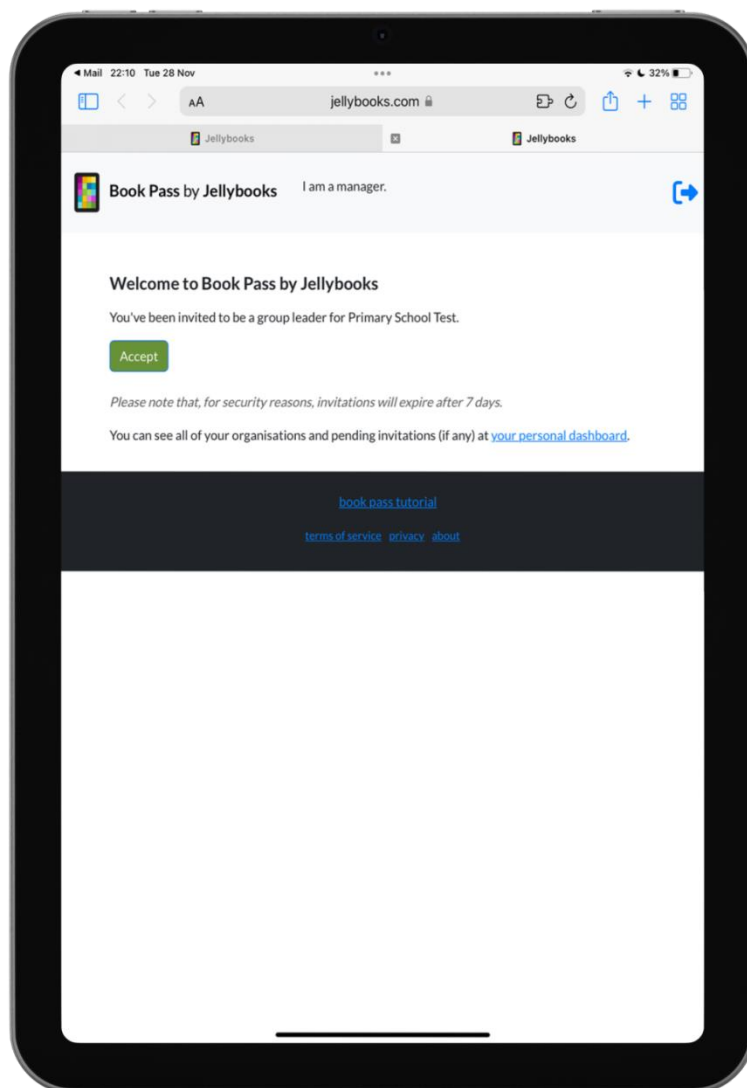


Teacher Invite

Teachers receive an invitation from their school administrator.

It is always good to check the spam folder if an invite has not arrived (it will be sent from the domain jellybooks.com). If all else fails, teachers can ask their school administrator to (re)send an invite.

Once a teacher has accepted their invite and verified their email, they will have access to the teacher dashboard (see next page).



Teacher Dashboard

This is the teacher dashboard.

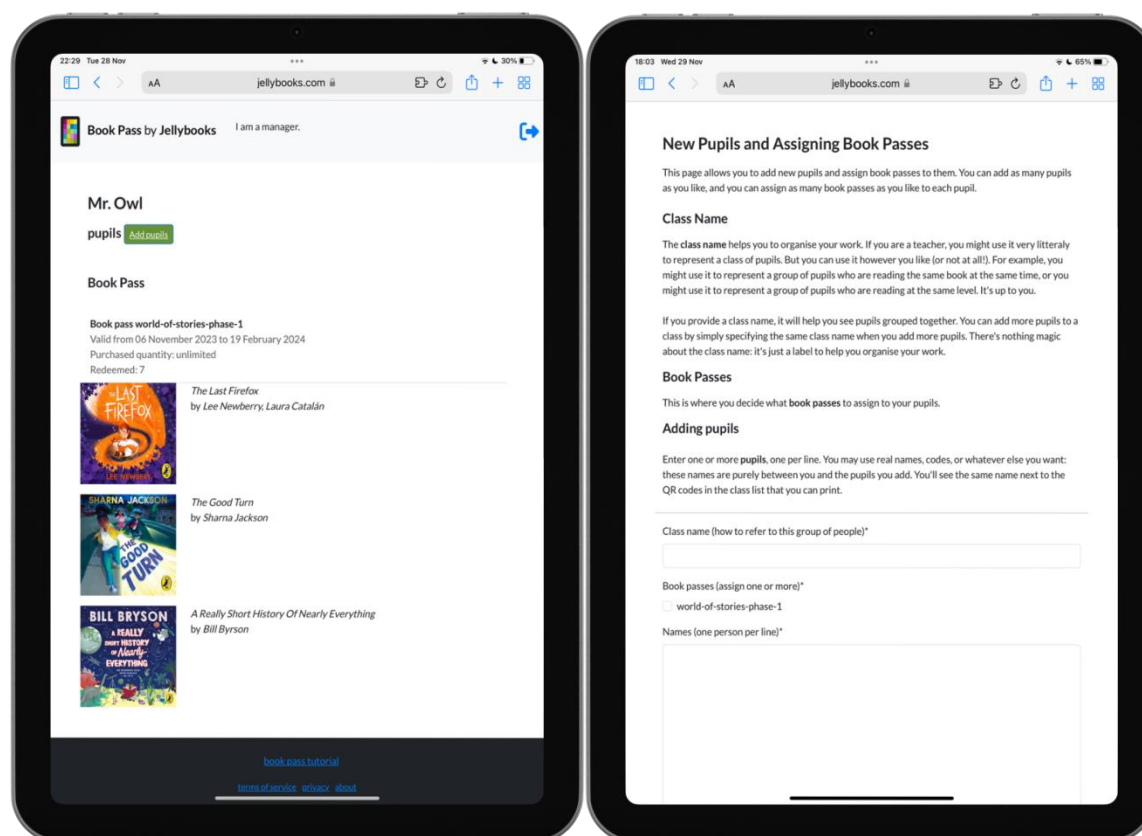
From here teachers can register pupils by clicking on the green “add pupils” button (see screenshot on left) and adding pupils to the form (see screenshot on right).

It is **NOT** necessary to use actual pupil names. Pupil’s initials, arbitrary identifiers, or pseudonyms will work just fine: the only criterion is that teacher and pupil can recognise them.

Step 1: Create a class or group name for all the pupils who are to receive the same Book Pass.

Step 2: Click the Book Pass to assign to the class/group of pupils

Step 3: Enter the pupil names/identifiers (please only one name/identifier per line)



Book Pass Set-Up Page

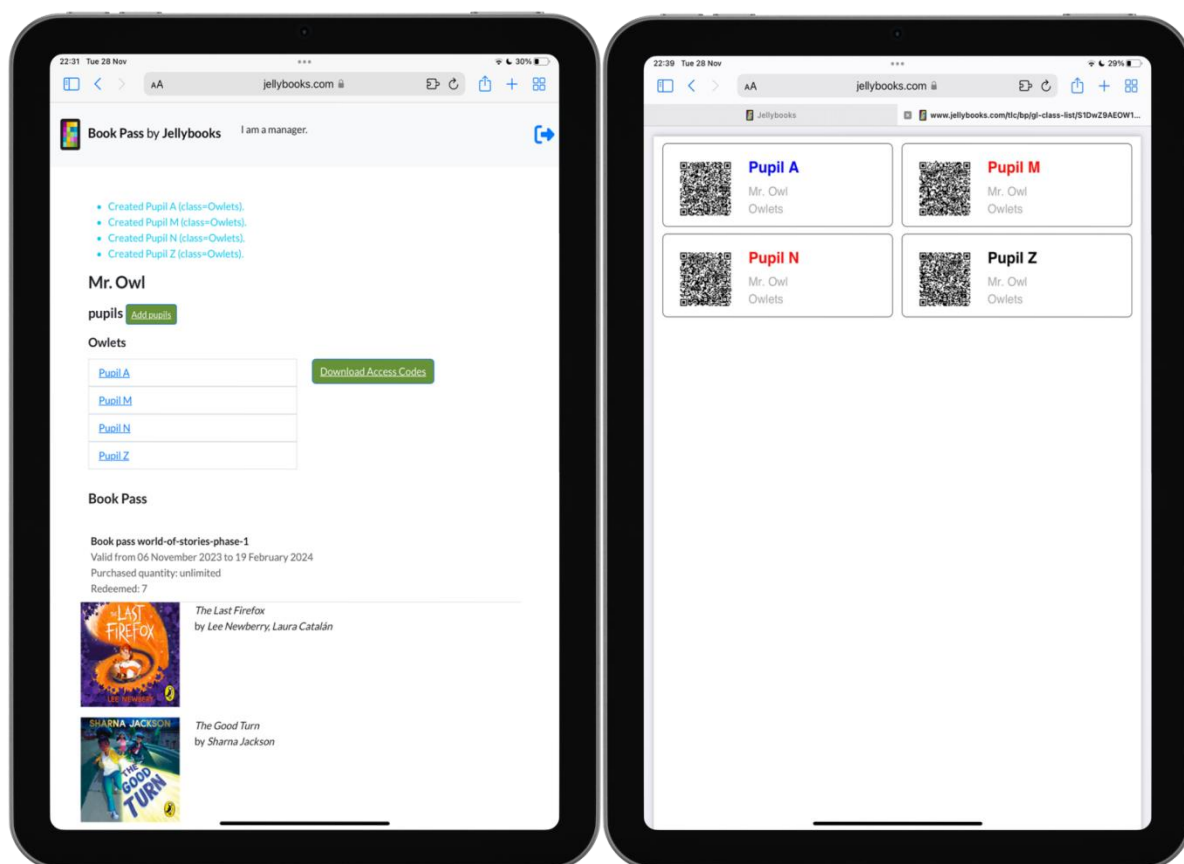
This is the page where teachers can create a Book Pass for pupils.

Please note that teachers do not need to enter the actual names of pupils. Teachers can use whatever pupil identifier they (and pupils) are comfortable with.

We recommend printing the QR codes using a sheet of self-adhesive name tags in 2 x 8 format (Avery L7162 or similar).

By clicking the “**Download Access Codes**” button (see screenshot on left) a downloadable pdf file is generated that can be printed out (see screenshot on right).

QR codes can also be printed on standard paper in which case pupils will need to glue or otherwise fasten the codes into their reading journal.



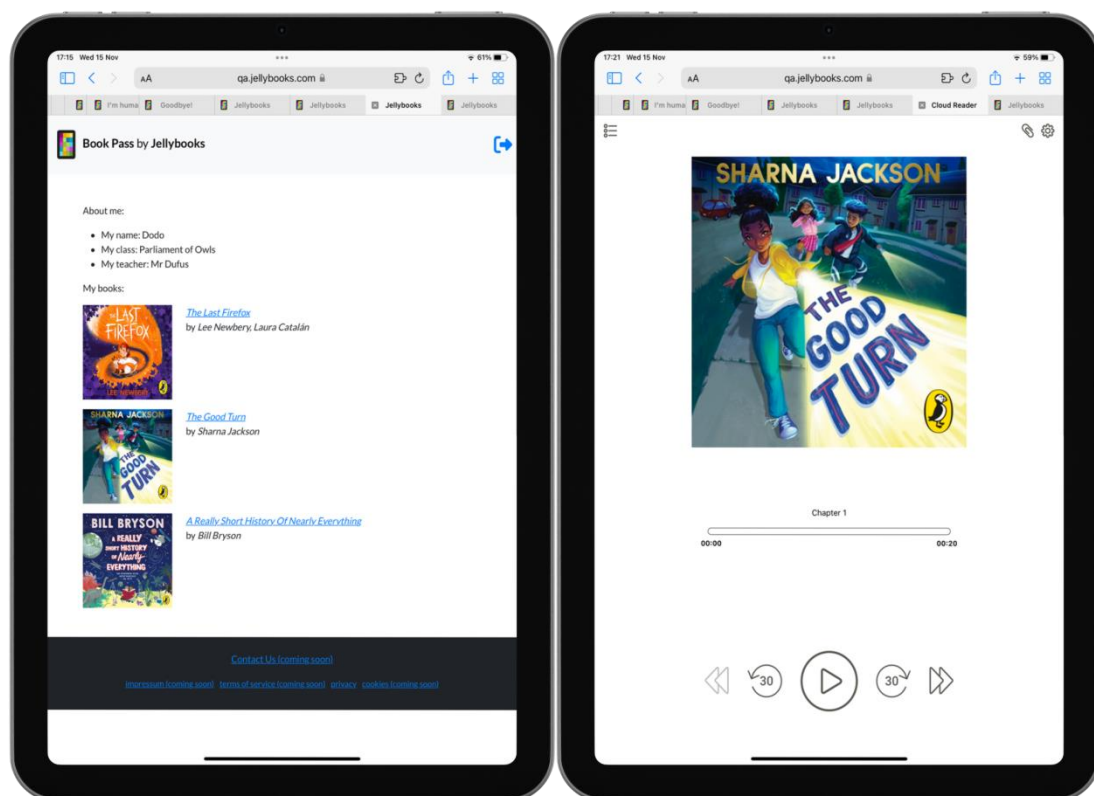
Book Pass Access for Pupils

Pupils will **not** be required to register with the service or enter their personal details or email.

Pupils are expected to stick the QR code in their reading journal and scan the QR code with their smartphone or tablet to start get access to their Book pass (see screenshot on left).

They then choose the book to read or listen to on the same device (screenshot on right).

Illustrated children's books are best viewed on a laptop or tablet in landscape mode.

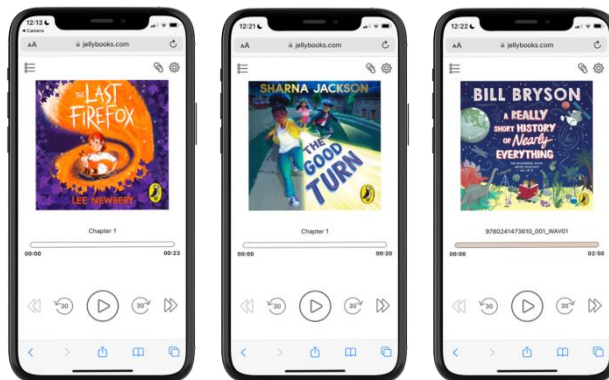


A few of the books available in the program:

Children's (e)books by Lantana



Audiobooks by Penguin



Happy reading and listening!

If you have any questions contact your National Literacy Trust contact in the first instance or, if your question is of a more technical nature, send an email to SchoolSupport@jellybooks.com.



jellybooks